### JC AND BGCSE (SCHOOL EQUIVALENCY) ENROLMENT PROCEDURES AND REQUIREMENTS

**Registration Dates**  
3rd February to 31st March 2020  
First come first served

**Registration Venues**  
Community Study Centers and Satellite Centres.

**Registration Times**  
From 5:00 pm to 8:00 pm

**Registration Days**  
From Mondays to Thursdays ON LY.

### Contact Details for Regional Directors:
- **P/Bag 005**:  
  - Bontleng: Palapye  
  - Francistown: Maun  
  - Gaborone: Kang
- **P/Bag 006**:  
  - Gaborone: Tel: 4924024  
  - Tel: 2418383  
  - Tel: 6885621
- **P/Bag 0394**:  
  - Tel: 3930017  
  - Fax: 3900343
  - Fax: 2414586
  - Fax: 6800581
- **P/Bag 0495**:  
  - Tel: 6517248  
  - Fax: 6517396

### Maun Region Satellite Centres
- Ghani Primary School - Ghani
- Boro Prison - Boro
- Maun Prison - Maun

### Palapye Region LCs
- Palapye JSS - Palapye
- Mmaphula JSS - Palapye
- Kgalemang JSS - Serowe
- Serowe Brigade - Serowe
- Ditsweletse JSS - Letlhakane
- Makhubu JSS - Selebi Phikwe
- Meepong JSS - Selibii Phikwe
- Bobonong JSS - Bobonong
- Parwe JSS - Mahalapye
- Madiba Brigade - Mahalapye
- Mosikari JSS - Machaneng
- Maunatlala JSS - Maunatlala
- Mopipi JSS - Mopipi
- Shoshong Senior School - Shoshong
- Orapa Learning Centre - Orapa
- Makome JSS - Mamapane
- Seffhare JSS - Seffhare

### Palapye Region Satellite Centres
- Lerala JSS - Lerala
- Radisele Primary School - Radisele
- Serule Primary School - Serule

### Francistown Region LCs
- Francistown SSS - Francistown
- Selepa JSS - Francistown
- Montsamaisa JSS - Francistown
- Maruje JSS - Masunga
- Letlhakane JSS - Tonota
- Tswa JSS - Tonota
- Mc Connell College - Tutume
- Thamani JSS - Tshesebe
- Chobe JSS - Kasane
- Shangano JSS - Sebina
- Sus JSS - Nata

### Francistown Region Satellite Centres
- Liswaani - Kachikau
- Dukwi JSS - Dukwi
- Nxakato JSS - Sowa Town
- Moses Mengwe JSS - Maitengwe
**Requirements**

1. **Certified copy of your last academic Certificate.**
   For JC entry we need a STD 7 pass up to C for beginners and a Junior Certificate (JC) certificate for up graders.
   For Botswana General Certificate of Secondary Education (BGCSE) entry we need a JC pass up to C for beginners and a BGCSE /GCE certificate for up graders.

2. **Certified Copy of Omang for Batswana and a Passport for non-Batswana.**
   A proof of change of name or surname only if they differ from the academic certificate.

3. **Fees:**
   Applicable to non-citizens ONLY
   - Registration Fee - P45
   - JC – P100 per subject
   - BGCSE - P125 per subject
   - Repeater JC - P105 per subject
   - Repeater BGCSE - P135 per subject
   - Post Office Transaction Fee P17.50

   N.B.: Repeating Learners refers to those who have previously set the same National examinations under BOCODOL. Repeating and continuing learners should bring along their previous enrolment form.

4. **Payment**
   All payment will be done at any POST OFFICE and a proof of payment (receipt) should be produced at the Learning or Satellite Center when collecting the workbooks.

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**LEARNING CENTERS (LCs) AND SATellite CENTRES**

1. **(a) Gaborone Region LCs**
   - Bonnington JSS - Gaborone
   - Gaborone SSS - Gaborone
   - Marang JSS - Gaborone
   - Kgale Hill JSS - Gaborone
   - Linchwe JSS - Mochudi
   - Tswelelelopele Brigade - Ramotswa
   - Tshegetsang JSS - Molepolole
   - Morama JSS - Jwaneng
   - Montshiwa JSS - Pitsane
   - Lentsopa JSS - Lobatse
   - Seepapitso SSS - Kanye
   - Mmanaana JSS - Moshupa
   - Mmonye Primary School - Mmankgodi
   - Tlokweng JSS - Tlokweng
   - Thamaga JSS - Thamaga
   - Mphuthe JSS - Lethakeng
   - Mogoditshane JSS - Mogoditshane
   - Kopong JSS - Kopong
   - Bokamoso JSS - Gaborone
   - Chichi JSS - Molapowabojang

2. **(b) Gaborone Region Satellite Centres**
   - Maoka JSS - Jwaneng
   - Prisons - Gaborone, Kanye, Lobatse, Molepolele & Moshupa

3. **(b) Kang Region LCs**
   - Matsha BOU Learning Centre - Kang
   - Itsekeng JSS - Ghanzi
   - Lehutshelo JSS - Hukuntsi
   - Tsabong JSS - Tsabong
   - Maiteko JSS - Mabutsane
   - Rethuseng JSS - Charles Hill
   - Takatokwane Primary School - Takatokwane
   - Khakhea - Khakhea
   - Werda Primary School - Werda

4. **(b) Kang Region Satellite Centres**
   - Inalegolo - Inalegolo
   - Prison - Tsabong, Tshane & Gantsi
   - Bray Primary School - Bray
   - Ncojane Primary School - Ncojane

5. **(a) Maun Region LCs**
   - Mathiba Primary School - Maun
   - Tsodilo JSS - Maun
   - Tshwaragano JSS - Maun
   - Rakops JSS - Rakops
   - Kutlwano JSS - Gweta
   - Sehitwa Primary School - Sehitwa
   - Okavango JSS - Gweta
   - Etsha 6 JSS - Etsha
   - Sepopa Primary School - Sepopa
   - Shaka JSS - Shaka JSS
   - Ngambao JSS - Sehlabathe
   - Gowa JSS - Gowa

   **(b) Maun Region Satellite Centres**
   - Inalegolo - Inalegolo
   - Prison - Tshane & Gantsi
   - Bray Primary School - Bray
   - Ncojane Primary School - Ncojane