

VACANCIES EXTERNAL EXAMINERS

The Mandate

The Mandate of the Botswana Open University (BOU) is to make education accessible to all Batswana, especially out-of-school youth and adults, using open and distance learning (ODL) methods. This means providing flexible learning environments that cater to diverse needs and preferences, allowing individuals to study at their own pace and convenience. The University's Mission is to offer Quality Education, Research and Community Engagement through ODL solutions.

The Botswana Open University requires qualified and duty conscious persons to join the Department of Environmental Studies under the School of Social Sciences as External Examiners for the Master's Degree Programme in Climate Change and Sustainable Development.

Responsibilities

The Examiner will be expected to perform, among others the following duties:

1. Examine students' research Dissertations and provide them with detailed feedback.
2. Write an independent preliminary report on the candidate's dissertation.
3. The report should identify the strengths and weaknesses of the dissertation, comment on the originality of the data and the extent to which they represent advancement in knowledge and understanding of the discipline.
4. Comment on the standards of the research achievement by the candidate and its comparability to standards elsewhere.
5. Provide constructive, timely and thorough responses to students' research document submissions.
6. Establish that the dissertation submitted for external examination is genuinely the work of the candidate.
7. Adhere to the turnaround time set for providing feedback to students' research document submissions.

Required Qualifications and Experience:

1. Relevant academic and/or professional qualifications (PhD) to a level higher than the qualification being externally examined, and/or extensive practitioner experience backed by appropriate evidence.

2. Good knowledge of academic quality standards and a high degree of competence and experience in the field as well as familiarity with the standards to be expected of students to achieve the award that is to be assessed.
3. Sufficient standing, credibility and breadth of experience within the discipline to be able to assess standards achieved by the students through their dissertation, effectively, identify good practices and recommend enhancements in their future work.
4. Possession of Certificates of Accreditation as Assessor and Moderator from Botswana Qualifications Authority (BQA) or from their in-country equivalent will be an added advantage.

Remuneration

BOU offers a competitive salary rates for dissertation external examination.

How to Apply

Interested persons who meet the above stated requirements should email their applications together with copies of their Curriculum Vitae, Identification document, work and residence permit (for expatriates), relevant certified copies of certificates, transcripts and two recent relevant references.

Applications should be addressed to;

The Director,
Human Resources,
Botswana Open University,
Private Bag BO 187
Bontleng, Gaborone
and emailed to recruitment@staff.bou.ac.bw

NB: Only short-listed candidates will be responded to. Incomplete applications will not be considered.

Closing Date: 30th June 2026