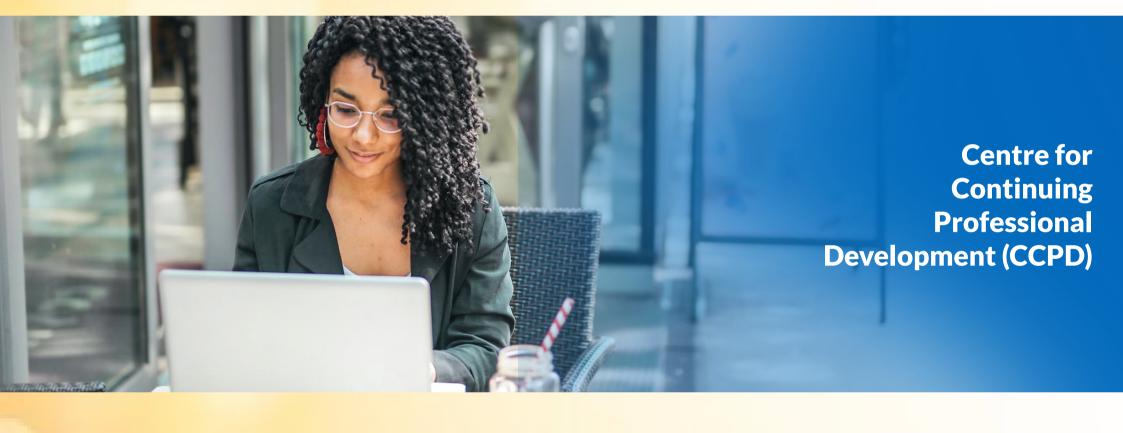


Short Courses Training Calendar 2023 - 24



Customer Care P250 5 Days 7 Part 7 Par													
Makesiment P300 Cours P300	LOCATION	COURSE	PRICE	DURATION	JULY	AUG	SEP	ОСТ	NOV	DEC	JAN	FEB	MAR
Princist Management		Customer Care	P2550	5 Days									4th-8th
Project Management		Assessment	P3500	5 Days		7 th - 11 th							
Project Management Poto Surges Poto Surges Poto Surges Poto Surges Poto Poto Surges Poto Surges Poto Surges Poto Poto Surges Poto		Moderator	P3500	5 Days	24 th -28 th								
COATION COURSE PRICE DURATION JULY AUG SEP OCT NOV DEC JAN FEB MAR		Project Management	P6000	6 Weeks				16 th	24 th				
Course Price Duration July Aug SEP OCT Nov DEC JAN FEB MAR		Safety, Health and Environment	P3500	5 Days			25 th - 29 th						
Customer Care P250 5 Days 11"-15" 7"-13" 11"-15" 11"		Strategic Planning	P3500	5 Days					27 th	1 st			
Assessment	LOCATION	COURSE	PRICE	DURATION	JULY	AUG	SEP	ост	NOV	DEC	JAN	FEB	MAR
Moderator Poso S Days 214-26		Customer Care	P2550	5 Days			11 th - 15 th						
Regional Campus	Gaborone	Assessment	P3500	5 Days				9 th - 13 th					
Project Management	Regional	Moderator	P3500	5 Days		21 st -26 th							
Course Price Duration July Aug SEP OCT Nov DEC JAN FEB MAR	Campas	Project Management	P6000	6 Weeks	31 st		1 st						
Course Price Duration July Aug SEP OCT NOV DEC JAN FEB MAR		Safety, Health and Environment	P3500	5 Days								19 th -23 rd	
Customer Care P2550 5 Days		Strategic Planning	P3500	5 Days					6 th - 10 th				
Customer Care P2550 5 Days	LOCATION	COLUBER	DDICE	DUDATION	шшу	ALIC	CED	OCT	NOV	DEC	IANI	FED	MAD
Assessment P3500 5 Days	LOCATION		PRICE	DORATION	JULY	AUG	SEP	OCI	NOV	DEC	JAN	FEB	MAK
Moderator		Customer Care	P2550	5 Days								25 th	1 st Mar
Project Management	.,	Assessment					4 th - 8 th						
Safety, Health and Environment P3500 5 Days 14th - 18th 23th - 27th 15th - 25th -	_								20 th - 24 th				
Strategic Planning P3500 5 Days Duration July Aug SEP OCT NOV DEC JAN FEB MAR	Campus										29 th		8 th
Course Price Duration July Aug Sep Oct Nov Dec Jan Feb Mar						14 th -18 th							
Customer Care P2550 5 Days		Strategic Planning	P3500	5 Days				23 rd - 27 th					
Maun Regional Campus Assessment P3500 5 Days 18th - 22th 13th - 17th 13th - 17th 15th - 15th 15th - 15th 15th - 15th 15th - 25th 15th - 22th 15th - 25th 15th - 25th 15th - 15th 15th - 25th 15th - 15th	LOCATION	COURSE	PRICE	DURATION	JULY	AUG	SEP	ост	NOV	DEC	JAN	FEB	MAR
Maun Regional Campus Moderator P3500 5 Days 18h-22h 6 18h-22h 6 7 7 7 7 7 7 7 7 7 8 7 8 7 8 8 8 8 8 8 8 8 8 8 9 <th< th=""><th></th><th>Customer Care</th><th>P2550</th><th>5 Days</th><th></th><th></th><th></th><th>16th - 20th</th><th></th><th></th><th></th><th></th><th></th></th<>		Customer Care	P2550	5 Days				16 th - 20 th					
Project Management		Assessment	P3500	5 Days					13 th - 17 th				
Project Management	Regional	Moderator	P3500	5 Days			18 th - 22 th						
Strategic Planning P3500 5 Days		Project Management	P6000	6 Weeks		14 th	22 nd						
LOCATION COURSE PRICE DURATION JULY AUG SEP OCT NOV DEC JAN FEB MAR Customer Care P2550 5 Days 28th 1st 5 Tournell Course P3500 5 Days 5 Days 5 Days 7 Days		Safety, Health and Environment	P3500	5 Days									11 th -15 th
Customer Care		Strategic Planning	P3500	5 Days								5 th -9 th	
Assessment P3500 5 Days Palapye Regional Assessment P3500 5 Days 5 Days 30th 3rd 4 Days 12th -16th	LOCATION	COURSE	PRICE	DURATION	JULY	AUG	SEP	ост	NOV	DEC	JAN	FEB	MAR
Palapye Regional Moderator P3500 5 Days 30th 3rd		Customer Care	P2550	5 Days		28 th	1 st						
Regional		Assessment	P3500	5 Days								12 th -16 th	
		Moderator	P3500	5 Days				30 th	3 rd				
		Project Management	P6000	6 Weeks			25 th		3 rd				

LOCATION	COURSE	PRICE	DURATION	JULY	AUG	SEP	ОСТ	NOV	DEC	JAN	FEB	MAR
Palapye Regional Campus	Customer Care	P2550	5 Days		28 th	1 st						
	Assessment	P3500	5 Days								12 th -16 th	
	Moderator	P3500	5 Days				30 th	3 rd				
	Project Management	P6000	6 Weeks			25 th		3 rd				
	Safety, Health and Environment	P3500	5 Days							29 th	2 nd	
	Strategic Planning	P3500	5 Days	31 st	4 th							

VENUE	MODULE	PRICE	REGISTRATION	COMMENCEMENT	
Gaborone HQ	Word, Powerpoint, Internet and Email, Excel and Access	P733.00 Per Course	19 th June - 30 th June	3 rd July - 11 th Aug	
	Word, Powerpoint, Internet and Email, Excel and Access	P733.00 Per Course	21st Aug - 31st Aug	4 th Sep - 29 th Sep	
	Word, Powerpoint, Internet and Email, Excel and Access	P733.00 Per Course	23 rd Oct - 3 rd Nov	6 th Nov - 1 st Dec	
	Word, Powerpoint, Internet and Email, Excel and Access	P733.00 Per Course	19 th Feb – 1 st Mar	4 th Mar - 29 th Mar	

Application Requirements and Procedures

- i. Project Management is a 6 weeks course. The first week is face to face classes and the next 5 weeks will be portfolio development.*
- Please note that the course shall only commence when the University has reached a minimum target number of 15 learners
- iii. Go to https://www.bou.ac.bw/index.php/expression-of-interest and complete the Expression of Interest Form at least two weeks before commencement of the training.
- iv. Once a threshold has been reached applicants shall be contacted telephonically for University registraregistration and payment of fees in accordance with the tion and payment procedures.
- While every effort is made to ensure the timeliness and accuracy of the information, it is however, subject to change without notice.

Spaces are limited

Payment: One Week before commencement of the Training Week

Registration: First Come First Served Basis Sitting per course: Minimum of 15 Learners

Regional Campuses Contact

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