

TRAINING

EXPERIENCE

Centre for Continuing Professional Development (CCPD)

Short Courses Training Calendar 2023

LOCATION	COURSE	PRICE	DURATION	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV
Francistown	Customer Care	P2500	5 Days		6 - 10				31 Jul - 4 Aug				
	Labour Relations	P3500	5 Days									23 - 27	
	Leadership	P3500	5 Days			17 - 21							
	Project Management	P6000	6 Weeks				8 May - 16 Jun						
	Safety, Health and Environment	P3500	5 Days								25 - 29		6 - 10
	Strategic Planning	P3500	5 Days					12 - 16					
	Training of Trainers	P4500	2 Weeks						3 - 14				

LOCATION	COURSE	PRICE	DURATION	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV
Gaborone	Customer Care	P2500	5 Days			17 - 21					11 - 15		
	Labour Relations	P3500	5 Days										13 - 17
	Leadership	P3500	5 Days		27 - 31							9 - 13	
	Project Management	P6000	6 Weeks	20 Feb - 31 Mar								16 Oct - 24 Nov	
	Safety, Health and Environment	P3500	5 Days				22 - 26						
	Strategic Planning	P3500	5 Days						3 - 7				
	Training of Trainers	P4500	2 Weeks	20 Feb - 1 Mar					19 - 30				

LOCATION	COURSE	PRICE	DURATION	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV
Kang	Customer Care	P2500	5 Days				15 - 19			28 Aug - 1 Sept			
	Labour Relations	P3500	5 Days		20 - 24								
	Leadership	P3500	5 Days										20 - 24
	Project Management	P6000	6 Weeks							14 Aug - 22 Sep			
	Safety, Health and Environment	P3500	5 Days					5 - 9					
	Strategic Planning	P3500	5 Days	27 Feb - 3 Mar									
	Training of Trainers	P4500	2 Weeks								4 - 15		

LOCATION	COURSE	PRICE	DURATION	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV
Maun	Customer Care	P2500	5 Days										
	Labour Relations	P3500	5 Days			24 - 28							
	Leadership	P3500	5 Days				8 - 12						
	Project Management	P6000	6 Weeks						10 Jul - 18 Aug				
	Safety, Health and Environment	P3500	5 Days					12 - 16					
	Strategic Planning	P3500	5 Days							7 - 11			27 Nov - 1 Dec
	Training of Trainers	P4500	2 Weeks									9 - 20	

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LOCATION	COURSE	PRICE	DURATION	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV
Palapye	Customer Care	P2500	5 Days						24-28				
	Labour Relations	P3500	5 Days				29 May - 2 Jun						
	Leadership	P3500	5 Days									30 Oct - 3 Nov	
	Project Management	P6000	6 Weeks					19 Jun - 28 Jul					
	Safety, Health and Environment	P3500	5 Days		13-17								
	Strategic Planning	P3500	5 Days								4-8		
	Training of Trainers	P4500	2 Weeks							21 Aug - 1 Sep			

Application Requirements and Procedures

- Project Management is a 6 weeks course. The first week is face to face classes and the next 5 weeks will be portfolio development.*
- Please note that the course shall only commence when the University has reached a minimum target number of 15 learners
- Go to <https://www.bou.ac.bw/index.php/expression-of-interest> and complete the Expression of Interest Form at least two weeks before commencement of the training.
- Once a threshold has been reached applicants shall be contacted telephonically for registration and payment of fees in accordance with the University registration and payment procedures.
- While every effort is made to ensure the timeliness and accuracy of the information, it is however, subject to change without notice.

Spaces are limited

Payment: One Week before commencement of the Training Week

Registration: First Come First Serve Basis

Sitting per course: Minimum of 15 Learners

Regional Campuses Contact

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