

BOTSWANA OPEN UNIVERSITY

CURRICULUM VITAE APPLICATION TEMPLATE

Kindly refer to the *Policy, Criteria and Procedures for the Promotion and Appointment of Academic Staff* for clarification on the fields required in this template

Vacancy applied for				
Reference No.				
SECTION A: PERSONAL PARTICULARS				
Title				
Surname				
First name(s)				
Nationality				
Home address				
Postal address				
Telephone (Home)				
Telephone (Work)				
Mobile				
Email(s)				
SECTION B: WORK EXPERIENCE				
SECTION B: WORK EXPERIENCE				
Name of organisation	Position	Period		
CURRENT				
CURRENT				
Name of organisation	Position	Period		
SECTION C: BQA ACCREDITATION				
SECTION C: BQA ACCREDITATION				
If not accredited, do not fill this section	Date of Accreditation	Expiry date	Period in years	State type of Accreditation (Full or Provisional)
ASSESSOR				
MODERATOR				
SECTION D: ACADEMIC AND PROFESSIONAL QUALIFICATIONS				
SECTION D: ACADEMIC AND PROFESSIONAL QUALIFICATIONS				
SECTION D1: ACADEMIC QUALIFICATIONS				
Qualification and field	Institution	Year		
SECTION D2: PROFESSIONAL QUALIFICATIONS				
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Qualification and field	Institution	Year		
SECTION E: APPOINTMENT AND/OR PROMOTION CRITERIA				
E1: PROMOTING LEARNING				
Activity	Institution	Period		
OPEN DISTANCE E-LEARNING EXPERIENCE				
E2: RESEARCH AND SCHOLARSHIP				
PEER REVIEWED PUBLICATIONS (include ISBN where applicable)				
Author(s) (in order of contribution)	Your % Contribution	Title	Publisher	Year
PEER REVIEWED ARTICLES IN A RECOGNISED JOURNAL				
CHAPTER IN A PEER REVIEWED SCHOLARLY BOOK				
PEER REVIEWED SCHOLARLY BOOK (kindly include number of pages of text)				
EDITED PEER REVIEWED SCHOLARLY BOOK				
PAPER IN A PEER REVIEWED CONFERENCE PROCEEDING				

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CONFERENCES					
Author(s) <i>(in order of contribution)</i>	Your % Contribution	Title	Publication Type	Publisher	Year
ACADEMIC CONFERENCE PAPERS					
KEYNOTE SPEECH AT ACADEMIC CONFERENCE					
EDITORSHIP OF PEER REVIEWED ACADEMIC JOURNAL					
BOOK REVIEW IN A PEER REVIEWED JOURNAL					
DEMONSTRATED RESEARCH APTITUDES					
Award title/type	Research focus	Year			
RESEARCH LEADERSHIP					
RESEARCH GRANT					
RESEARCH PRIZE OR AWARD					
OTHER RESEARCH OUTPUT <i>(please state if peer reviewed or not and your percentage contribution)</i>					
Author(s) <i>(in order of contribution)</i>	Title	Publication Type	Publisher	Year	
POST GRADUATE SUPERVISION EXPERIENCE					
MASTERS LEVEL <i>(to be considered under promoting learning as per policy)</i>					
Author	Title	Year			

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PhD LEVEL (to be considered under research output as per policy)

Author	Title	Year	State if Supervisor or Co-supervisor	Total number of supervisors	State if Completed or current

SELF-ASSESSMENT OF RESEARCH OUTPUT POINTS

(Refer to the Appendix of the Policy, Criteria and Procedures for the Promotion and Appointment of Academic Staff)

Research Output	Points Per Output	Self-Assessment Of Output Points
Peer-reviewed article in a recognised journal	10	
Chapter in peer-reviewed scholarly book	10	
Peer-reviewed scholarly book – points per 30 pages of text	10	
Edited peer-reviewed scholarly book	5	
Paper in a peer-reviewed conference proceedings	5	
Academic conference paper, keynote speech at academic conference or editorship of peer-reviewed academic journal	2.5	
Book review in a peer-reviewed journal	1	
Supervision of doctoral degree to completion (for BOU or an external institution)	10	
Co-supervision of doctoral degree to completion (for BOU or an external institution)	5	
Research leadership	5	
Research grant	5	
Research prize or award	5	
	TOTAL POINTS:	

E3: SERVICE TO THE UNIVERSITY, PROFESSION AND COMMUNITY

University Service

Activity	Institution	Period

Professional Service

Activity	Institution	Period

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Community Service		
Activity	Institution	Period
DECLARATION BY APPLICANT		
I certify that the information contained herein is true and correct to the best of my knowledge, and I authorise Botswana Open University to make any enquires they deem necessary to ascertain my suitability for employment with the University. I understand that any false information or withholding of any relevant information may provide grounds for the withdrawal of any offer of appointment or for immediate termination of appointment if an appointment has already been made.	SIGNATURE:	DATE: